

**DATE: 25th April 2025**

**To: All members of Winterslow Parish Council**

**You are summoned to attend the May Annual Parish Council Meeting of Winterslow Parish Council to be held at Winterslow Village Hall on: Monday 12th May 2025 at 7.00pm for the purpose of transacting the following business.**

**Yours Sincerely**

**Jane Tier**

**Clerk to the Council**

*The Press & Public are invited to attend, and so prior to the meeting, there will be a short period of time set aside for public questions or comments about items on the agenda. Please be aware that the meeting may be recorded.*

**AGENDA**

**053.25** **To Elect a new Chairman for 2025/2026 and to sign the Declaration of Acceptance of the**

**Office of Chairman.**

**054.25 To Elect a new Vice Chairman for 2025/2025 and to sign the Declaration of Acceptance of the Office of Vice Chairman**

**055.25 To receive apologies**

**056.25 To receive any Declarations of Interest and to decide upon any requests for Dispensations.**

**057.25 To receive the Financial Annual Report from the Responsible Finance**

**Officer**.

**To note the Parish Council Bank balance**

The Balance at the end of the Financial Year End 2025/2026.

**058.25 a. To Appoint an Internal Auditor for 2025/2026**

**b.**To complete and sign the Annual Governance & Accounting Return for 2024/2025

c. To note and accept the Internal Audit Report for 2024/2025 and any recommendations made by the Internal Auditor

d. To approve and sign the Annual Governance Statement for 2024/2025

e. To approve and sign the Annual Accounting Statement for 2024/2025

f. To approve the dates for the period of the Public Right of Inspection of Accounts for 2024/2025 –

**059.25 To consider and note any changes on the Parish Council Asset Register**

**060.25 To consider and re-adopt the Parish Council’s Risk Assessment**

**061.25 To Resolve to adopt the General Power of Competence following on from**

**the Elections.**

**062.25 To consider and re-adopt the following policies;**

**(a) The council’s procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998**

**(b) Complaints Policy**

**(c) Press and Media Policy**

**(d) Planning Negotiation Policy**

**(e) Standing Orders**

**(f) Financial regulations**

**(g) Insurance Policy**

**063.25 To close the meeting**